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## Appendix C. Election Eligibility

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**Introduction** This appendix provides election eligibility criteria and related information pertaining to flotilla, division, district, and National level leaders.

With DCO concurrence and Director approval, flotillas and divisions may hold elections without regard to the date of the district election. This allows more flexibility for divisions/flotillas that do not have candidates for higher office at the next level (district for division, division for flotilla) to hold their elections early each year, and better enables them to meet end-of-year commitments.

**In this  
Appendix**

This appendix contains the following information:

Title	See Page
Flotilla Commander	C-3
Flotilla Vice Commander	C-4
Division Commander	C-5
Division Vice Commander	C-6
District Commodore	C-7
District Chief of Staff	C-8
District Captain	C-9
National Commodore	C-10
Vice National Commodore	C-11
Deputy National Commodore	C-12

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## Flotilla Commander

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<b>C.1. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of nomination, have a Favorable OS PSI determination recorded in AUXDATA.</li> <li>b. Must be a member of the Auxiliary for one year prior to date of election (the time that an individual is in AP status awaiting a PSI determination counts for this purpose).</li> <li>c. Must, by the date of nomination, successfully complete the Administrative Procedures Course (APC) or the Flotilla Leadership course (classroom or online version).</li> <li>d. Must, by the date of nomination, successfully complete IS 100 and IS 700 courses.</li> <li>e. Must, by the date of nomination, be a member of the Flotilla to which they seek elected office.</li> <li>f. Must, by the date of nomination, meet one of the following requirements: <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for two years.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.2. Regular Term</b>	One year.
<b>C.3. Number of Terms Authorized</b>	Maximum of two consecutive one-year terms followed by one year out of office with no limits on how many times repeated.
<b>C.4. Elected By</b>	Flotilla members.
<b>C.5. Election Date</b>	<ul style="list-style-type: none"> <li>a. Annual election prior to 15 December.</li> <li>b. Waivers are normally required in writing and may be granted by the Director, with concurrence of the DCDR, to FC for eligibility to assume office.</li> </ul>




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## Flotilla Vice Commander

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<b>C.6. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of nomination, have a Favorable OS PSI determination recorded in AUXDATA.</li> <li>b. Must be a member of the Auxiliary for one year prior to date of election (the time that an individual is in AP status awaiting a PSI determination counts for this purpose).</li> <li>c. Must, by the date of nomination, successfully complete the Administrative Procedures Course (APC) or the Flotilla Leadership course (classroom or online version).</li> <li>d. Must, by the date of nomination, successfully complete IS 100 and IS 700 courses.</li> <li>e. Must, by the date of nomination, be a member of the Flotilla to which they seek elected office.</li> <li>f. Must, by the date of nomination, meet one of the following requirements: <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for two years.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.7. Regular Term</b>	One year.
<b>C.8. Number of Terms Authorized</b>	No limitation.
<b>C.9. Elected By</b>	Flotilla members.
<b>C.10. Election Date</b>	<ul style="list-style-type: none"> <li>a. Annual election prior to 15 December.</li> <li>b. Waivers are normally required in writing and may be granted by the Director of Auxiliary, as necessary, with concurrence of the DCDR or FC, to VFC for eligibility to assume office.</li> </ul>

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## Division Commander

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<b>C.11. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of nomination, have a Favorable OS PSI determination recorded in AUXDATA.</li> <li>b. Must, by the date of assuming office, have completed a regular term of office as FC.</li> <li>c. Must, by the date of nomination, successfully complete IS 200 and IS 800 courses.</li> <li>d. Must, by the date of nomination, be a member of a Flotilla within the Division to which they seek elected office.</li> <li>e. Must, by the date of nomination, meet one of the following requirements:           <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for the previous year.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.12. Regular Term</b>	One year.
<b>C.13. Number of Terms Authorized</b>	<ul style="list-style-type: none"> <li>a. Four terms, provided no more than two are consecutive.</li> <li>b. Transfer to any other division starts a new series of terms.</li> </ul>
<b>C.14. Elected By</b>	Division Board Members.
<b>C.15. Election Date</b>	<ul style="list-style-type: none"> <li>a. Annual election on or before 20 November.</li> <li>b. Date must be approved by DCO and Director.</li> <li>c. Waivers are normally required in writing and may be granted by the Director, with the concurrence of the DCO, to DCDR for eligibility to assume office.</li> </ul>

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## Division Vice Commander

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<b>C.16. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of nomination, have a Favorable OS PSI determination recorded in AUXDATA.</li> <li>b. Must, by the date of assuming office, have completed a regular term of office as FC.</li> <li>c. Must, by the date of nomination, successfully complete IS 200 and IS 800 courses.</li> <li>d. Must, by the date of nomination, be a member of a Flotilla within the Division to which they seek elected office.</li> <li>e. Must, by the date of nomination, meet one of the following requirements:                             <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for the previous year.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.17. Regular Term</b>	One year.
<b>C.18. Number of Terms Authorized</b>	No limitation.
<b>C.19. Elected By</b>	Division Board Members.
<b>C.20. Election Date</b>	<ul style="list-style-type: none"> <li>a. Annual election on or before 20 November.</li> <li>b. Date must be approved by DCO and Director.</li> <li>c. Waivers are normally required in writing and may be granted by the Director, with the concurrence of the DCO or DCDR, to VCDR for eligibility to assume office.</li> </ul>




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## District Commodore

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<b>C.21. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of assuming office, submit a complete DO PSI package to the Director.</li> <li>b. Must, by the date of assuming office, have completed a regular term of office as DCOS or DCAPT.</li> <li>c. Must, by the date of nomination, be a member of a Flotilla within the District to which they seek elected office.</li> <li>d. Must, by the date of nomination, meet one of the following requirements:               <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for the previous year.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.22. Regular Term</b>	Two years.
<b>C.23. Number of Terms Authorized</b>	One.
<b>C.24. Elected By</b>	District Board Members.
<b>C.25. Election Date</b>	Election every two years on or before 1 November, but after National Elections.




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## District Chief of Staff

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<b>C.26. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of assuming office, submit a complete DO PSI package to the Director.</li> <li>b. Must, by the date of assuming office, have completed a regular term of office as DCDR.</li> <li>c. Must, by the date of nomination, be a member of a Flotilla within the District to which they seek elected office.</li> <li>d. Must, by the date of nomination, meet one of the following requirements:                             <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for the previous year.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.27. Regular Term</b>	Two years.
<b>C.28. Number of Terms Authorized</b>	One.
<b>C.29. Elected By</b>	District Board Members.
<b>C.30. Election Date</b>	Same as District Commodore.




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## District Captain

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<b>C.31. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of assuming office, submit a complete DO PSI package to the Director.</li> <li>b. Must, by the date of assuming office, have completed a regular term of office as DCDR.</li> <li>c. Must, by the date of nomination, be a member of a Flotilla within the geographic sub-region or organizational area to which they seek elected office (e.g., DCAPT-North, DCAPT-East, DCAPT-Sector Grand Bay).</li> <li>d. Must, by the date of nomination, meet one of the following requirements: <ul style="list-style-type: none"> <li>(1) Have obtained an Auxiliary qualification (interim certification acceptable) and be current in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> <li>(2) Have served as a staff officer or elected officer at any organizational level for the previous year.</li> <li>(3) Have 25 hours of documented activity in Auxiliary programs or mission areas that are authorized in section B of Chapter 2 and as reported on Activity Report forms, not including Member Activity forms (ANSC-7029), for the previous year.</li> </ul> </li> </ul>
<b>C.32. Regular Term</b>	One year.
<b>C.33. Number of Terms Authorized</b>	Two.
<b>C.34. Elected By</b>	District Board Members.
<b>C.35. Election Date</b>	Election annually, on or before 1 November, but after National Elections.

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## National Commodore

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<b>C.36. Election Eligibility Criteria</b>	<ul style="list-style-type: none"><li>a. Must, by the date of nomination, have a Favorable DO PSI determination recorded in AUXDATA.</li><li>b. Must, by the date of assuming office, be serving in the second year of a regular term of office as VNACO or DNACO, or have performed a complete regular term as VNACO or DNACO within the past eight years (see section 4.D.1 of this Manual).</li><li>c. Must, by the date of election, be certified by the Chief Director as being currently qualified in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li></ul>
<b>C.37. Regular Term</b>	Two years.
<b>C.38. Number of Terms Authorized</b>	One.
<b>C.39. Elected By</b>	National Board Members.
<b>C.40. Election Date</b>	Election every two years at the Fall NACON.

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## Vice National Commodore

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<b>C.41. Election Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>a. Must, by the date of nomination, have a Favorable DO PSI determination recorded in AUXDATA.</li> <li>b. Must, by the date of assuming office, be serving in the second year of a regular term of office as DNACO or DCO, or have performed a complete regular term as DNACO or DCO within the past eight years (see section 4.D.1 of this Manual).</li> <li>c. Must, by the date of election, be certified by the Chief Director as being currently qualified in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.</li> </ul>
<b>C.42. Regular Term</b>	Two years.
<b>C.43. Number of Terms Authorized</b>	Two, but not in the same office.
<b>C.44. Elected By</b>	National Board Members.
<b>C.45. Election Date</b>	Same as NACO.

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## Deputy National Commodore (Operations, Recreational Boating Safety, or Mission Support)

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**C.46. Election Eligibility Criteria**

- a. Must, by the date of nomination, have a Favorable DO PSI determination recorded in AUXDATA.
- b. Must, by the date of assuming office, be serving as DCO in the second year of a regular term of office, or have performed a complete regular term as DCO within the past eight years.
- c. Must, by the date of nomination, be a member of a Flotilla within the Area to which they seek elected office.
- d. Must, by the date of election, be certified by the Chief Director as being currently qualified in one of the Auxiliary programs or mission areas as defined in paragraphs B.2 thru B.10 of Chapter 8.

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**C.47. Regular Term** Two years.

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**C.48. Number of Terms Authorized** Two, but not in the same office.

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**C.49. Elected By** Three DNACOs shall be elected to represent the three Auxiliary Areas (Atlantic Area – East, Atlantic Area – West, and Pacific). Voting members of the National Executive Committee (NEXCOM) shall vote for all three of these DNACOs. The District Commodores who represent the Auxiliary regions within each Area shall also vote for that respective DNACO. For example, the DNACO for the Pacific Area shall be determined by NEXCOM’s voting members and the votes of the DCOs of D11 – Northern Region, D11 – Southern Region, D13, D14, and D17.

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**C.50. Election Date** Same as NACO.

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